



Leonardo da Vinci

INNOMET II

Integrated human resources development and monitoring system for adding innovation capacity of labour force and entrepreneurs of the metal engineering, machinery and apparatus sector

MEMO

Technical coordination (bridging) by TUT

21st of March 2006

Meeting by video conference of Leonardo da Vinci II programme project INNOMET II

09:00-10:30 by Portuguese time

10:00-11:30 by Hungarian, Italian and Swedish time

11:00-12:30 by Estonian and Latvian time

Participants:

P1 EML – Jüri Riives

P2 TUT – Kadri Orula, Tauno Otto

P4 BME - Ferenc Boór

P5 IAL - Eileen Browne, Luciano Ferra, Piero Botto, Tullio Colombo

P6 LMA - Māris Balodis

P8 KTH – Per Johansson, Torsten Kjellberg

Missing: P3 TCEB, P7 Alfamicro

-
- *Opening of the video conference by the chairman Jüri Riives (EML)*
 - *Short overview of project progress by work packages by Kadri Orula (TUT): please see the presentation.*
 - *Results of WP1 / Opinion and current activities of KTH by Per Johansson:*

There have been some problems with giving a report and deliverables of WP1 – mainly timing problems. Documents have not been finalized yet. Hopefully they will be ready at the end of this week (week No 12).

Mattias Larsson presented INNOMET wiki website by sending a link to partners.

Concerning WP2 there are not any general lists of professions in Sweden. Companies have their own lists of professions.

- *Current activities of WP2 by Jüri Riives (EML):*

This is not a problem in point of view of project activities. There will be a box for describing the professions in INNOMET system.

INNOMET workshop (presentation of WP 2 basically) will take place in terms of DAAAM. WP1 deliverables are very necessary for compiling WP2.

Final deadline of submitting WP1 deliverables: **01 April 2006**

Boór: there are many differences in terms concerning lists of professions – they vary country to country.

Balodis: we should more focus on curricula concerning the professions.

Riives: there are 1) job descriptions in companies and 2) professional standards in Estonia and in Latvia for example. List of professions will be open for each country in database. We shall find ~10 professions understandable for each country. Basically we choose 8-10 professions which we will describe, write down competence charts, evaluation methods etc. On this basis the system will function in database.

We have got preliminary agreements with personnel management specialists from Hansapank, Tallinn University of Technology and Tallinn University who are going to give an opinion on INNOMET evaluation methodology.

- *Current activities of WP3 / opinion and current activities of IAL by Eileen Browne:*

First draft of WP3 report is ready. We are working on translation. Also we are waiting materials from WP1 and WP2 and comments from partners about draft of WP3 report.

Riives: structure of the draft is good and generally understandable. Especially examples from various countries are very good.

IAL is also working on INNOMET website which will be integrated with database.

Boór: for me the draft of WP3 report is not really clear and understandable. Whether and which kind of help do you need?

Browne: contents will be reduced. In general WP2 results are very necessary for further work and system testing should be start soon also.

Riives: unfortunately we still do not have system development yet. Serious testing may take place in July hopefully.

- *Opinion and current activities of BME by Ferenc Boór:*

About dissemination: there was a forum with engineers, INNOMET system was introduced and everybody liked it very much.

Two new companies in Hungary would like to join the network.

A forum of Association of Toolmakers will be organized in April or in May. A conference focused to INNOMET will take place too.

Riives: it is very good to hear that there are many connections with industries in Hungary. Conference of toolmakers took place in Estonia also: there were many visitors from many countries. Hungary is a new member of Association of Toolmakers.

- *Opinion and current activities of LMA by Maris Balodis:*

Main activity is translation of database from English to Latvian.

Reduced version of Latvian list of profession was sent to partners. It was reduced because many professions have the same background. We should focus more on industrial and technical professions and leave out management and administrative ones.

Latvia and Estonia a small countries with small companies and universal workers are more needed. We have to discuss compiling list of professions more detailed way in Tallinn also. With dissemination everything is OK.

Riives says that Balodis has right ideas to consider.

- *Overview of 5th international DAAAM Baltic Conference by Tauno Otto (TUT):*

Key dates and times:

20 April

10.00 Opening session of DAAAM

After lunch a special INNOMET session

Dinner in Glehni Castle

21 April

INNOMET II meeting in TUT

- *Questions and answers – discussion:*

Balodis: May the INNOMET team members participate in DAAAM also?

Otto: Yes, it is for free for INNOMET team members.

Boór: What about my DAAAM article?

Otto: It is under evaluation.

Balodis: We have to decide what kind of taxonomy we are going to use (WP1 report!). How many levels there will be? It is necessary to know for a database.

Johansson: 3-6 levels should be enough

Balodis: Accommodation in Tallinn?

Orula: Reservation for INNOMET team is made in hotel L`Ermitage (Toompuiestee 19, 10137 Tallinn) <http://www.lermitagehotel.ee>

Price: 65 EUR per night

Boór: How Portugal partners are doing?

Riives: They will join INNOMET meeting in Tallinn.

- **Conclusions and closing by chairman** Jüri Riives:

We have got one month for hard work and then we meet in Tallinn. Let`s keep contact!

Next key dates:

01 April: Final deadline of submitting WP1 deliverables

14 April: Dissemination plans to Jaanus.Vahesalu@tallinnlv.ee

20 April: DAAAM conference (INNOMET open workshop)

INNOMET brochure

2nd quarterly report

21 April: INNOMET meeting in TUT in Tallinn

Jüri Riives
Chairman

Kadri Orula
Secretary