

**Meeting by video conference  
of Leonardo da Vinci II programme project INNOMET II**

**21<sup>st</sup> of March 2006**

**09:00-10:30 (Portuguese time)**

**10:00-11:30 (Swedish, Hungarian, Italian time)**

**11:00-12:30 (Estonian, Latvian time)**

**Chairman: Jüri Riives (EML)**

**Technical coordination (bridging) by TUT**

**Date & Time:**

Video conference will take place on the 21<sup>st</sup> of March 2006 at 09:00 Portuguese time, 10:00 Swedish, Hungarian, Italian time and at 11:00 Estonian, Latvian time and will last about 1,5 hours.

**Agenda of video conference**

<b><u>Portuguese time</u></b>	<b><u>Swedish, Hungarian, Italian time</u></b>	<b><u>Estonian, Latvian time</u></b>	
<b>09:00-09:05</b>	<b>10:00-10:05</b>	<b>11:00-11:05</b>	Opening of the video conference by the Chairman, Jüri Riives (EML)
<b>09:05-09:10</b>	<b>10:05-10:10</b>	<b>11:05-11:10</b>	Short overview of project progress by work packages (Power Point presentation) by Kadri Orula (TUT)
			<i>Each partner will have the chance to present the current activities of INNOMET II (see preparation questions)</i>
<b>09:10-09:20</b>	<b>10:10-10:20</b>	<b>11:10-11:20</b>	Results of WP 1 / Opinion and current activities of KTH by Per Johansson (KTH)
<b>09:20-09:25</b>	<b>10:20-10:25</b>	<b>11:20-11:25</b>	Introduction of INNOMET II wiki by Per Johansson (KTH)
<b>09:25-09:35</b>	<b>10:25-10:35</b>	<b>11:25-11:35</b>	Current activities of WP 2 ( <i>List of professions!</i> ) by Jüri Riives (EML)
<b>09:35-09:45</b>	<b>10:35-10:45</b>	<b>11:35-11:45</b>	Current activities of WP 3 / Opinion and current activities of IAL by Eileen Browne (IAL)
<b>09:45-09:50</b>	<b>10:45-10:50</b>	<b>11:45-11:50</b>	Opinion and current activities of BME by Ferenc Boor (BME)
<b>09:50-09:55</b>	<b>10:50-10:55</b>	<b>11:50-11:55</b>	Opinion and current activities of LMA by Maris Balodis (LMA)
<b>09:55-10:00</b>	<b>10:55-11:00</b>	<b>11:55-12:00</b>	Opinion and current activities of Alfamicro by Ermelinda Oliveira (Alfamicro)
<b>10:00-10:05</b>	<b>11:00-11:05</b>	<b>12:00-12:05</b>	Overview of 5 <sup>th</sup> international DAAAM Baltic Conference by Tauno Otto (TUT)
<b>10:05-10:20</b>	<b>11:05-11:20</b>	<b>12:05-12:20</b>	Questions and answers – discussion
<b>10:20-11:30</b>	<b>11:20-11:30</b>	<b>12:20-12:30</b>	Conclusions and closing by chairman Jüri Riives

**The aim of video conference** is to evaluate project development, review of project results so far and possible short-comings:

- The actual status of project will be presented.
- Each partner has then the chance to present and evaluate his or her activities within the project and whether the project has so far reached the goals of INNOMET II project.
- It is also a possibility to propose changes and suggestions (related to project coordination, management of work packages, dissemination, etc).

**Preparation questions to partners**

- 1. How is the general progress of INNOMET II project in your opinion? (Shortly about 1 minute)**
- 2. How has this project reached the set up goals and objectives? (Shortly about 2 minutes)**
  - a. Evaluation of milestones and results related to your role and partnership in INNOMET II.
  - b. Obstacles and problems.
- 3. Please describe the main dissemination activities of INNOMET II (Shortly about 2 minutes)**
  - a. how many partners have been involved (number of companies, education providers, public sector, funding authorities, etc)
  - b. what is the general interest and feedback?