



Leonardo da Vinci



Integrated human resources development and monitoring system for adding innovation capacity of labour force and entrepreneurs of the metal engineering, machinery and apparatus sector

AGENDA

**4th meeting of INNOMET II project in Verbania
on the 29th – 30th of June 2006**

Venue: Hotel IL CHIOSTRO

Sala Monastero

(on ground floor go to the internal cloister and it is to the left at the end of the garden in the corner)

Time	Program	Presented by
09:25	<i>Laidi gathers quarterly reports (+ required documents) from partners</i>	Laidi Lembaru
09:30	Welcome and opening by Italian partner	Eileen Browne
09:40	Opening by Mr Jüri Riives, project manager of INNOMET II	Jüri Riives
09:45	Presentation and confirmation of agenda	Kadri Orula
10:00	Work Package 2: Development of the INNOMET system in the field of engineering professions (definition of skills, structure of qualifications, training needs) - Results, conclusions	Jüri Riives
10:45	Coffee break	
10:45-11:05	<i>Financial minutes (with 1-3 partners separately)</i>	Laidi Lembaru
11:05	INNOMET functionality list: -Brainstorming	All partners
13:00	Lunch at hotel restaurant	

INNOMET II: Integrated human resources development and monitoring system for adding innovation capacity of labour force and entrepreneurs of the metal engineering, machinery and apparatus sector (Project funded by EC Leonardo da Vinci II programme)

Partners:

- EML, Federation of Estonian Engineering Industry, Estonia
- TUT, Tallinn University of Technology, Estonia
- TCEB, Tallinn City Enterprise Board, Estonia
- BME, Budapest University of Technology and Economics, Hungary
- IAL Piemonte, Training Institute for Workers of Piemonte, Italy
- LMA, Association of Mechanical Engineering and Metalworking Industries of Latvia, Latvia
- Alfamicro Lda, Portugal
- KTH, Stockholm Royal Institute of Technology, Sweden

14:00	INNOMET functionality list (part II): -Conclusions of brainstorming	All partners
14:30	Work Package 3: Comparative analysis - Results, conclusions	Eileen Browne
15:15	Coffee break	
15:15-15:35	<i>Financial minutes (with 1- 3 partners separately)</i>	Laidi Lembaru
15:35	Consortium agreement - Questions and answers	Tauno Otto, all partners
16:00	End of the 1 st day	

2nd Day (same venue)

Time	Program	Presented by
09:30	Opening of the Day and presentation of the agenda	Kadri Orula
09:35	Work Package 4: INNOMET for engineering professions -Ongoing activities	Tauno Otto
10:00	INNOMET book -Brainstorming	Lead by Tauno Otto, supported by all partners
11:00	Coffee Break	
11:15	INNOMET book (part II): -Conclusions of brainstorming	Tauno Otto
11:45	Dissemination and valorisation - Valorisation plans and activities of partners	Jaanus Vahesalu, Ingrid Hindrikson, all partners
12:00	Next meeting in Portugal	Alvaro Oliveira, all partners
12:30	Conclusion of the meeting	
13.00	Lunch at hotel restaurant	